



**Application Form**

**Child's Start Date:** ..... **Gestation at Birth:** .....

**Child's First Name:** ..... **Known as (if different)** .....

**Legal Surname:** ..... **Previous Surname (if applicable)** .....

**Date of Birth:** ..... **Sex:** M/F **Address:** .....

..... **Postcode:** .....

**Parent Name 1:** ..... **Contact Number(s):** .....

**Parent Name 2 (if applicable):** ..... **Contact Number(s):** .....

**Email:** .....

**Emergency Contact (outwith parent/guardian. Must be no more than 20minutes away from Nursery)**

**1.**  
**Name:**.....**Relationship to the Child:** .....

**Daytime contact Number:**.....

**2.**  
**Name:**.....**Relationship to the Child:** .....

**Daytime contact Number:**.....

**Name and Address of Child's G.P:**.....

.....

**Name of Health Visitor:** ..... **Other Agency Involvement:** .....

**Languages spoken at home:** ..... **Level of English Spoken (if applicable):** .....

**Days or sessions required;**

| Mon         | Tues        | Wed         | Thurs       | Fri         |
|-------------|-------------|-------------|-------------|-------------|
| 7.30am-8am  | 7.30am-8am  | 7.30am-8am  | 7.30am-8am  | 7.30am-8am  |
| 8am-9am     | 8am-9am     | 8am-9am     | 8am-9am     | 8am-9am     |
| 9am-12.30** | 9am-12.30** | 9am-12.30** | 9am-12.30** | 9am-12.30** |
| 12.30-1.30  | 12.30-1.30  | 12.30-1.30  | 12.30-1.30  | 12.30-1.30  |
| 1.30-5.00** | 1.30-5.00** | 1.30-5.00** | 1.30-5.00** | 1.30-5.00** |
| 5.00-5.30   | 5.00-5.30   | 5.00-5.30   | 5.00-5.30   | 5.00-5.30   |

**\*\* For funded preschool the sessions are 9.30-15.30 x 3 days and 9.30-14.00 x 1 day**

**Do you feel your child has any other additional support needs?** Y/N **If Yes please detail:** .....

**Medication Requirements:**.....

**Known Allergies:** .....

Registration Fee of £30 plus £20 per session booked paid  
 (£20 per session will be refunded in first invoice if no changes are made)

**Staff Signature;** .....**Date:** .....

**How did you hear about the nursery?:** .....



## Parental consents and agreements

### Child Protection Statement

The children are our main priority and as such we have a duty to report suspected child abuse and neglect. If we have concerns we will follow the guidance issued by Aberdeenshire Council which is the basis for our Child Protection Policy.

You will find our Child Protection Policy on our closed Facebook Group as an attached file. It will also be sent to you through Blossom.

### Outings

I/we agree for my child to go on routine outings with The Bright Beginnings Nursery staff. I understand these outings may include trips to local libraries, parks, and other local places of interest and may include using public transport. Risk Assessments can be viewed on request.

Signed:.....

Date:.....

### Photographs

I/we give consent to my child being photographed/filmed at nursery for training, educational, promotional or social reasons.

Signed:.....

Date:.....

### Facebook/Instagram/Twitter/Website

I/we give consent for photos taken of my child during nursery activities to be put on Bright Beginnings Ltd Facebook (open page), Facebook (closed group), Twitter, Instagram and nursery website. \*\*\*Delete as necessary\*\*\*

Signed:.....

Date:.....

### Medical treatment

I/we give permission for a plaster to be administered to my child's skin should the need arise. Yes/No

I/we understand that should my child require emergency medical advice or treatment in the event of an accident within nursery, Bright Beginnings Nursery staff will do everything possible to contact me. Should this not be possible, I/we give consent to the seeking of any emergency medical advice or treatment.

Signed:.....

Date:.....

Are you aware of any procedures that may be prohibited by religious or cultural beliefs? Yes/No

If yes please detail:

### Payments

I agree to pay all childcare fees for my child 1 month in advance. I also understand that I must give 1 month's notice to terminate or change my contract with Bright Beginnings Nursery. I accept that I will be charged overdue fees (10% of balance per week) for any balances paid after the due date. I understand I can have 2 weeks fee free holiday a year where I can take my child out of nursery for this period and have no fees to pay as long as I give 1 month's notice. I am aware of the importance of collecting my child on time from nursery to ensure the correct staff to child ratios are maintained. If I am late I understand I will be charged £5 per 5 minutes I am late.

Signed: .....

Date: .....

### Information sharing

When the time comes, your child's school requires information on your child. We feel it is important for your child that their teacher has as much information as possible.

I would like any information on my child shared with their school

Signed:.....

Date:.....